FAR PROCEDURES FOR ATHLETIC DIRECTORS

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Revised March 2022

PROCEDURES FOR ATHLETIC DIRECTORS WHEN SUBMITTING FINANCIAL AID REQUESTS (FAR)

The Rhode Island Interscholastic Injury Fund considers payment of medical, dental, and physical therapy bills for injuries incurred by an athlete participating in a sanctioned Interscholastic League event. Each team sanctioned by the RI Interscholastic League that participates in an Injury Fund contest as assigned by the coaches' association for that sport is eligible. The fund considers bills, which exceed the amount covered by an eligible athlete's primary insurance coverage. It is important to note that the RI Interscholastic League Injury Fund **is NOT an insurance company.**

1. Financial Aid Requests submitted to the Injury Fund for consideration must be accompanied by your school's accident/incident report signed by the athletic director.
2. All Financial Aid Requests must come from the athletic director. Parents are not allowed to submit requests on behalf of their student athlete.
3. A student athlete's family must have some type of primary insurance in order to file a Financial Aid Request. School insurance qualifies.
4. Make copies of everything you send to the Injury Fund. **No electronic FAR will be accepted.**
5. Submit the Financial Aid Request form found on this website.
6. Submit the bills and invoices provided to you by the family. Please note we need the bill from **each** provider who cared for a student athlete. These may include: hospital bills, MRI's, X-Ray's, doctor's, physical therapist, etc. **WE CAN NOT ACCEPT** statements from individual family's healthcare programs that state "this is not a bill". Please inform the family if this is submitted to you.
7. Financial Aid Request must be submitted no later than 4 months after completion of the season for that sport. Any FAR submitted outside such 4 months deadline will be denied unless a request for an extension is submitted to the Board of Directors. The decision shall be at the discretion of the Board and will be non-negotiable.
8. Once a FAR is processed a check will be sent to the school with the student's name on the memo line. The school must issue a check to the family.
9. Please refer to the page for parents/guardians/coaches for further information on policy and procedures. Coaches follow the same procedures as student athletes.
10. Should an official/referee become injured during your home contest, please fill out a school accident/incident report and send to the Injury Fund. The official/referee should follow the policy and procedures on our website. **Please note officials/referees are allowed to submit a FAR to the Injury Fund if their Association has participated in an Injury Fund game without receiving payment for officiating.**

Email your FAR to:

hello@injuryfund.org

RI INTERSCHOLASTIC INJURY FUND · SINCE 1947

Latest version and related forms: **injuryfund.org/athletic-directors**
Every form and guide: **injuryfund.org/forms-documents** · Questions: **injuryfund.org/contact-us** · hello@injuryfund.org

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